



**HOSPITAL
FOUNDATION**
of Decatur County

Application Guidelines

Hospital Foundation Mission

“to develop funding to support the healthcare initiatives of Decatur County Memorial Hospital and improve the quality of life of our community.”

The Hospital Foundation, with the help of volunteers, internal departments, special events and personal contacts continues to raise funds to benefit DCMH and its programs. As a result of its success, the Foundation Board has set guidelines for distribution of funds from the spring gala event, the “Event ‘fore’ Caring” golf outing, the Foundation Annual Appeal and other special contributions. The Hospital Foundation board will annually designate a major portion of the funds raised to benefit selected departments for unbudgeted needs, programs or equipment. Those funds will be distributed throughout the year in three funding rounds. The Hospital Foundation Board reserves the right to consider larger requests outside of this program as needed and as determined by their action. Information appears below relative to the requirements for participation and details for submission of an application.

Eligibility

All DCMH Departments (excluding administration) are eligible to submit a funding request. Departments may only have one award per year excluding an initial request funded for less than \$500. They must also agree to submit a brief follow-up report detailing the specific usage of funds and outcomes of the funded activity. Future grants will be considered only given receipt of such report.

Priority will be given to requests submitted for equipment or new programs that will result in direct patient benefit, support patient benefit and/or meet the Hospital’s mission.

Request Amount

Under this program the Board will consider requests ranging from \$100 up to a maximum of \$5,000. Exceptions may be made based on merit.

Applications

All eligible requests must be submitted via the funding request form available via the website. A link to the online submission form can be found at the bottom of the page at www.dcmh.net/foundation.

Funding Rounds

Funding decisions will be made by the Foundation Board at their meeting in three months each year, those being February, June, and October.

Application Deadline

To be eligible for funding, an application must be submitted online by noon on the 10th of the month in which the funding decision will be made and no less than one month in advance of the actual event or need that the request will meet. Applications received post-deadline will be considered in the following round.

Decisions

Final funding decisions will be made by the Board of Directors of the Hospital Foundation.

Questions

Questions regarding the process or program may be directed to Hospital Foundation Director, David Fry – x220.